

SVRIS

(Statewide Vital Records Information System)

Downloading and Installing Citrix

July 9, 2019

State of Wisconsin
Department of Health Services
State Vital Records Office

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1. Instructions for Downloading and Installing Citrix

Once your request for access to SVRIS has been granted by the State Vital Records Office, you will be notified that you need to download and install the Citrix client on the workstation that you will be using to access the SVRIS application.

Citrix Install for SVRIS

1. Before you begin this process, check with your local IT staff before installing this client to ensure that you do not have a compatible version (10 or newer) of Citrix already installed and to ensure that you are following your local IT policies and procedures.

2. Go to the appropriate URL at: <https://vitalrecords.wisconsin.gov>

Wisconsin Department of Health Services Statewide Vital Records Information System (SVRIS)		
SVRIS BA	SVRIS BA: County Clerk (staff) Funeral Director (staff) Coroner/Medical Examiner (staff) Physician (staff)	FIRST TIME USERS: Add this site to your Trusted Sites. Click here for instructions. (PDF, 168 KB) Setup Wizard: Click here to run the SVRIS BA Setup Wizard
SVRIS CLASSIC	SVRIS Classic: Hospital Certifier, Clerk or Midwife Local Vital Records Office SVRO Apple user or you do not use an Internet Explorer browser	Classic Install: First time user setup (Apple computers or non Internet Explorer browsers) - Downloading and Installing the Citrix Receiver (PDF, 323 KB)

Forgot your password? Go to [Password Recovery](#) and follow the instructions.
(Note: If you share an email address you will have to contact the Help Desk at 1-866-335-2180 and ask to have your password reset.)

Contact the Wisconsin Help Desk
Telephone: 866-335-2180
E-Mail: helpdesk@wi.gov
TTY: 608-836-2852
Identify yourself as a Vital Records SVRIS user and where you work.

3. Click the [SVRIS Classic](#) link.

4. Internet Explorer will present the logon page.

Wisconsin DHS Vital Records



Welcome - Vital Records Production

You are connected to Vital Records Gateway 1918.

Please enter your userid and password to access your applications.

User name:

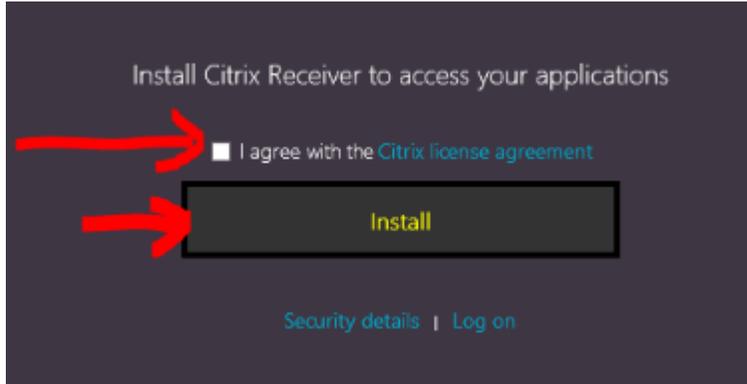
Password:

Domain:

An appropriate client is available on your computer.

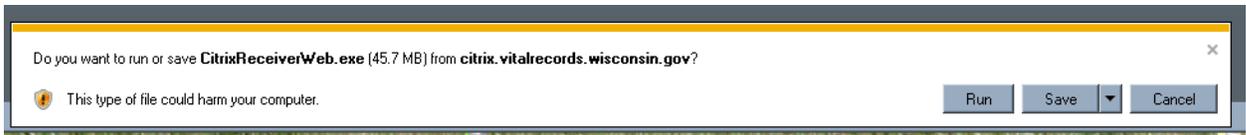
Unauthorized access, use or change to this system or data is a violation Title 18, USC, Section 1030, and all applicable state laws.

5. After logon, you will get the install button.



6. Check the “I agree with the Citrix license agreement” check box.

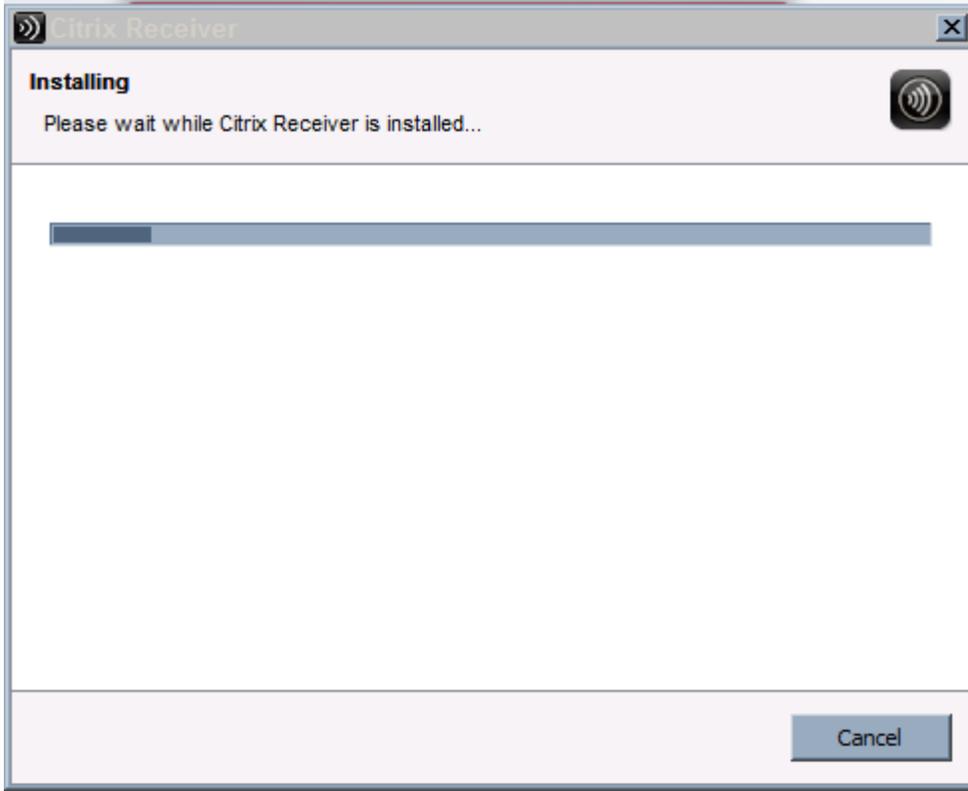
7. Click the install button.



8. Click **Run**.



9. Click **Install**.



10. Citrix has now been installed.

NOTE: If during the install you are asked for an e-mail address or server name, just skip passed the screen.